



## BELTON HOUSE NURSERY FEES SCHEDULE, CALENDAR AND ADMISSIONS DETAILS

Belton House Nursery is now open all year round and we offer a selection of different price plans for parents to choose from as detailed below. Please note that children must attend a minimum of 3 mornings or 2 days a week:

### 1. TERM TIME ONLY

Term Time	Session Times	Termly Charges	Termly Charge with EY Universal Funding*
3 Mornings	8:00am – 12:30pm	£1,460	£899
4 Mornings	8:00am – 12:30pm	£1,925	£1,177
5 Mornings	8:00am – 12:30pm	£2,375	£1,440

2 Full Days	8:00am – 3:00pm	£1,450	£1,076
3 Full Days	8:00am – 3:00pm	£2,155	£1,594
4 Full Days	8:00am – 3:00pm	£2,855	£2,107
5 Full Days	8:00am – 3:00pm	£3,545	£2,610

Term Time Only children will not have any guaranteed access to the nursery provision during the holiday periods. The holiday dates will only be opened for bookings if there is availability. If your child is eligible for the Early Years Funding Entitlement (EYFE), the above \* amounts represent the approximate reduction.

### 2. TERM TIME PLUS

Term Time Plus	Session Times	Termly Charges	Daily Holiday Charge*
Morning Session	7:30am – 12:30pm	As above	£38.50
All Day	7:30am – 3:00pm	As above	£66.00

Term Time Plus is an option for children to attend term time hours throughout the year. \* The EYFE has not been deducted from the above charges but will be calculated on a case by case basis, subject to eligibility.

### 3. ALL YEAR ROUND

All Year Round	Session Times	Daily Charges*
Morning Session	7:30am – 12:30pm	£38.50
All Day	7:30am – 6:00pm	£77.00

All Year Round is an option for children to attend the Nursery all year round having full access to the Nursery from 7:30 – 6pm. \* The EYFE has not been deducted from the above charges but will be calculated on a case by case basis, subject to eligibility.

#### Early Years Funding

Funding at our Nursery is spread over 38 weeks of the year, as set out on the calendar below. Funded hours are available to all children from the term after their 3<sup>rd</sup> birthday until the term of their 5<sup>th</sup> birthday. If you are eligible for the extended 30 hours funding, you must register through the 'Childcare Choices' portal: <https://www.childcarechoices.gov.uk>.

Please contact the Bursary for further details: [financeoffice@micklefieldschool.co.uk](mailto:financeoffice@micklefieldschool.co.uk).

Please note that should you wish to apply for the extended 30 hours funding, we will require your 'eligibility code' in order to comply with the strict deadlines set by Surrey County Council (SCC) Early Years Department.

#### Wraparound Care (subject to availability)

Wraparound charges don't apply for children who are with us on the 'All Year Round' contract. Term Time Plus children have automatic access to the Breakfast Club with no additional charge. Children who are Term Time or Term Time Plus are able to add additional Wraparound care sessions subject to availability.

**Breakfast Club** 7:30am to 8am – **£5**

#### After School Club:

Session 1: 3:00pm to 4:30pm – **£5**

Session 2: 4:30pm to 6:00pm – **£11.50**

All Wraparound Care sessions should be booked a term in advance wherever possible. Please submit any requests by completing the 'Wraparound Care Booking Form' and emailing it to: [nursery@micklefieldschool.co.uk](mailto:nursery@micklefieldschool.co.uk).

#### Nursery Calendar

The Nursery is closed on bank holidays, School staff training days as well as five other weeks during the Easter, Summer and Christmas holidays, all as detailed on the calendar below.

#### Snack, lunch and tea

During both term time and holidays, children will be provided with a mid-morning snack plus a well-balanced, hot nutritious lunch, served daily from 11:45am, provided by our caterers, Accent Catering Services. Children are then given another snack mid-afternoon with a light tea being served around 4:30pm.



## Calendar 2022- 2023

September 2022						
Mo	Tu	We	Th	Fr	Sa	Su
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

October 2022						
Mo	Tu	We	Th	Fr	Sa	Su
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

November 2022						
Mo	Tu	We	Th	Fr	Sa	Su
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

December 2022						
Mo	Tu	We	Th	Fr	Sa	Su
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

January 2023						
Mo	Tu	We	Th	Fr	Sa	Su
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

February 2023						
Mo	Tu	We	Th	Fr	Sa	Su
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28					

March 2023						
Mo	Tu	We	Th	Fr	Sa	Su
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		


April 2023						
Mo	Tu	We	Th	Fr	Sa	Su
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30


May 2023						
Mo	Tu	We	Th	Fr	Sa	Su
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

June 2023						
Mo	Tu	We	Th	Fr	Sa	Su
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

July 2023						
Mo	Tu	We	Th	Fr	Sa	Su
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						


August 2023						
Mo	Tu	We	Th	Fr	Sa	Su
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			


 Nursery open - term time

 Nursery open - extended days

 Nursery closed

 EYFE funding available

 INSET day - nursery closed

 Bank holiday - nursery closed

### Notice Period for Term-time plus and All-Year-Round options

One full term's notice of leaving is required. Please note the final term's fees will be charged up until the last day of each extended term - Autumn Term 16th December, Spring Term 31st March, Summer Term 17th August.

### **Registration fee and deposit**

As with the main School, a registration fee of £100 is payable to register your interest with the Nursery. Prior to a place being offered, your child will be invited for a 'Stay and Play' session, then an offer letter will be sent out confirming a start date and their place in the Nursery. Once you have accepted a place with us, a deposit of £400 is payable for each child. This payment is returned to parents shortly after the last term that your child is with us. When your child moves into Reception, the deposit moves with you.

### **Session amendments and notice period**

Should you wish to increase the number of days that your child attends Nursery, please submit your request giving one term's notice. We will endeavour to accommodate your request wherever possible, subject to availability.

Once you have signed up for the Term Time Plus or All Year Round provision, you will be billed on a termly basis, which will include any holiday periods between the terms. (Autumn term: 5th September – 16th December, Spring term 3<sup>rd</sup> January – 31<sup>st</sup> March, Summer term 17 April – 17 August.) This will stop when your child either enters the Reception class or you wish to give notice to withdraw from the Nursery. Should you wish to withdraw completely, one term's notice must be given or a term's fees in lieu of notice will be charged.

### **Payment of fees**

Term Time Plus and All Year Round nursery fees are charged termly to correspond with SCC Early Years funding periods. Parents with childcare vouchers may continue to use them to pay for fees. In order to assist nursery parents (those whose children are using the Term Time Plus and All Year Round basis) with the payment of fees, we can offer our termly instalment scheme where fees are equally split over the 4 months of each term.

### **Bank details**

Name of account:	Micklefield School (Reigate) Limited
Name of bank:	Barclays Bank plc 2 <sup>nd</sup> Floor, 90-92 High Street, Crawley, West Sussex, RH10 1BP
Sort Code:	20-23-97
Account No:	10117862
IBAN:	GB86 BUKB 2023 9710 1178 62
SWIFTBIC:	BUKBGB22